



*Helping Women Heal.....
Physically, Emotionally & Spiritually*

2020 Guidelines

In order to be considered for funding through the Women's Cancer Fund, please understand and follow these instructions:

1. The Women's Cancer Fund is now a monthly **distribution program.**
2. Open submission periods for monthly applications extend from the 1st to the 15th of each month. See item 11 (below) for information on late submissions.
3. The program does **NOT** approve applications on a first-come, first served basis. All requests will be reviewed individually and considered for funding after each monthly deadline.
4. Only requests submitted online (through your social worker or hospital/medical personnel) or email (with all sections of the application completed and necessary documentations included) will be considered for funding.
5. All patients must be currently receiving active cancer treatment to qualify for consideration.
6. A maximum of \$250 may be approved per family, per year.
7. All sections of the application must be completed. Failure to complete the entire application will result in ineligibility of funding.
8. Only utilities and rental fee bills will be considered. A utility request is defined as a heating, electrical or water bill. **Cell phones, cable payments, mortgage payments, car payments, insurance or tax bills, medical payments and transportation costs** are NOT eligible for funding.
9. Copies of all bills or the rental agreement (if rental help is being requested) must be submitted with application. The rental agreement **Must** have the LANDLORD's NAME and MAILING ADDRESS and/or the UTILITY BILL MUST HAVE ALL COMPONENTS of ACCOUNT NUMBER and RETURN MAILING ADDRESS for the specified company. **IF** any of these are missing, the application will **not** be considered for funding. If there is no formal rental agreement, a letter from the Landlord/Rental Management Company may be

accepted ONLY when NOTARIZED. **A hand-written letter, typed letter, or an emailed letter will not be considered without notarization.**

10. A brief narrative describing the patient's situation and the family's need must be included and written by the social worker or hospital personnel. Be sure to include any additional, compelling and relevant information as this narrative plays a vital role in the application selection process. The narrative must be on Hospital/Cancer Treatment Facility/Doctor's Office letterhead and included with the application.
11. Applications received after the monthly deadline will not be considered for funding in that current funding period. Applicants may, however, **reapply** the following month by submitting new and/or updated utility bills.
12. If the application is approved, check(s) will be made payable to each utility company or landlord and mailed directly to the family.
13. Social workers or hospital/medical personnel will receive notification (approved or declined applications) via email. **Patients will NOT be contacted** by the Women's Cancer Fund/CRFI staff regarding application status.
14. If the check is not cashed within 60 days of printing date, Cancer Recovery Foundation has the right to cancel the check.
15. **ALL APPLICATIONS MUST BE EMAILED FROM A MEDICAL FACILITY:**
Email: fdailey@cancerrecovery.org



2020 Application
(Please Print Legibly)

Date: _____

Section 1: Family Information

Patient's Name: _____

Birth Date: _____ Gender: _____ Male _____ Female

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (_____) _____

Email Address: _____

Patient's place of employment: _____

Sources of monthly income (include dollar amounts):

Employment: _____ Unemployment: _____ Child Support: _____

Disability: _____ Welfare: _____ Food Stamps: _____

Other: _____

Total yearly family income (including costs listed above): _____

Section 2: Health Information

Diagnosis: _____ Date of Diagnosis: _____

Name of Physician/Oncologist: _____

Hospital/Treatment Facility: _____

Social Worker/Hospital Personnel: _____ Title: _____

Telephone: (_____) _____ Fax: (_____) _____

Email Address: _____

Section 3: Request for Funding

Please check the appropriate box(s) for the type of funding being requested. Additionally, **list each company, the cost associated with the bill, its due date and the address for payment.**

Rent

Utility*

Company: _____ Cost: _____ Due: _____

Address: _____

Company: _____ Cost: _____ Due: _____

Address: _____

* A utility request is defined as a heating, electrical or water bill. Cell phones, Cable payments, mortgage payments, car payments, insurance or tax bills, medical payments and transportation costs are not eligible for funding.

Section 4: Copies of Utility Bills or Rental Agreements

Attach copies of all utility bills and/or rental agreement being considered for funding.

Section 5: Narrative from Social Worker/Hospital Personnel (MUST BE INCLUDED)

Attach a brief narrative describing the patient's situation and the family's need. This information should be written by the social worker or hospital personnel. Be sure to include any additional, compelling and relevant information.

Patient's Name (Print): _____

Signature: _____ Date: _____

Social Worker/Hospital Personnel (Print): _____

Signature: _____ Date: _____

All Applications must be email directly to:

fdaily@cancerrecovery.org

For any concerns or question, please feel free to reach out to me.

Frances “Franky” Dailey

Program Manager and Cancer Survivor



Cancer Recovery Foundation International

PO Box 1

Hershey, PA 17033

717-425-3942

fdaily@cancerrecovery.org

www.cancerrecovery.org

Check out our [CRFI](#) and [Women's Cancer Fund Facebook pages!](#)

<https://www.facebook.com/Cancer-Recovery-Foundation-105735084103987>

https://twitter.com/cancer_recovery